



Casman Group of Companies

Company: **Four C's Millwork Ltd.**  
Job Type: **Non-Union**  
Date Posted: **28 October 2009**

**The Casman Group of Companies** is a dynamic, growing operation providing industrial, commercial, and residential construction, HVAC, plumbing and electrical services, and millwork products to the Fort McMurray market. Due to our growth we are looking for the following positions.



## Warehouse Manager

Reporting to the **Manager, Four C's Millwork Ltd.**, the **Warehouse Manager** is responsible for receiving all products and materials, organizing all goods received, and overseeing stock control. They are also responsible for ensuring quality objectives are met when shipping completed products. Flexibility and efficient use of resources will help meet delivery deadlines within the allocated budget.

- Processing orders and overseeing stock control
- Accurately understanding, delivering and fulfilling objectives and directions
- Monitoring performance and progress of shipping and receiving
- Ensuring the health, safety and cleanliness of the work environment
- Completion of all necessary paperwork for the tracking of goods and materials
- Communicating with staff, suppliers, and customers via radio, in person, and in writing.

### Qualification & Skills

The position will appeal to someone with the following:

- Warehouse experience
- Strong organizational skills
- One year or more industrial training, and 3 or more years of related work or supervisory experience.

### Casman's compensation includes:

- competitive wages
- annual service bonuses
- two to four weeks of annual vacation
- employee education assistance
- comprehensive benefits: health, dental, vision, life and disability insurance

**NOTE: Relocation Assistance will not be provided for this position regardless of qualifications**

Resumes can be e-mailed to [resume@casman.net](mailto:resume@casman.net) or faxed to (780) 791-0991.

**Please quote the position for which you are applying.**

*Reference No. 9-09/05-388*

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